

## CHECKLIST OF SUPPORTING DOCUMENTATION REQUIRED FOR THE “LIVE-IN CAREGIVER PROGRAM”

**Are you ready to hire a nanny or caregiver but want to know more about what will be required of you (the employer) in order to complete the request with the “Live-In Caregiver Program”? We have created this checklist to help you get organized!**

- Register as a business with CRA and obtain a business number (Ayah Nannies can assist you in the process)
- The PD7A statement of account for current source deductions form from CRA (Ayah Nannies can help you obtain this)
- A copy of your home or cellphone bill that indicates your phone number and address
- Copies of both yours and your spouse/partner’s notice of assessment for the past 2 years
- Copies of both yours and your spouse/partner’s passports or permanent residence cards
- A WSIB clearance letter (if applicable)  
<https://eservices.wsib.on.ca/portal/server.pt/community/eservicespublic/eregistration>
- For childcare only**; the birth certificates (long form) for each child, with both parents names on it <http://www.serviceontario.ca> OR the adoption order, OR official guardianship OR medical note confirming pregnancy and due date.
- For eldercare only**; A copy of the passport or permanent residence card of the person requiring the care

**Note : this checklist serves only as a guide. Please check the most up to date requirements with the Government of Canada’s Live-In Caregiver Program at :**

<https://www.canada.ca/en/immigration-refugees-citizenship/services/work-canada/hire-foreign-worker/caregiver-program.html>

